

Suggested Changes to Policy 1.02

To: All Members of the Board

From: Bruce Bickner

The following are paragraphs and sub sections which in my opinion should be included in our policies and would benefit this Board. I welcome your input. I can easily incorporate these into existing policy so you can see how they fit.

1. Exceptions to the Sunshine Law- Meetings between the School Board and it's attorneys held pursuant to F.S. 286.011(8) shall be held out of the sunshine and are not open for public attendance.
2. The Superintendent shall establish the agenda for School Board meetings in consultation with the Board Chair. The Superintendent, Board members and School Board Attorney may add items to the agenda for Board action. Members of the public may submit agenda items to the Superintendent to be considered for inclusion on the agenda. Prior to each Board meeting and before the publication of the agenda the Superintendent shall review the agenda with the Board Chair. This rule shall not preclude the ability of any citizen to address the School Board in accordance with other Board policies.
3. After the agenda has been made available, change shall be made only for good cause as determined by the person designated to preside, and the cause shall be stated in the record.
4. Only the individual submitting the card is allowed to address the School Board for the allotted time. Time may not be "yielded" to other speakers.
5. Inappropriate or irrelevant remarks shall be ruled "out of order" by the Board Chair. Any speaker continuing with such remarks shall be required to relinquish the lectern.
6. The presiding officer may:
 - (a). Interrupt, warn or terminate a participants statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - (b) Request an individual to leave the meeting when that person does not observe reasonable decorum;
 - (c) Request the assistance of law enforcement officers in the removal of a person when that person's conduct interferes with the orderly progress of the meeting;
 - (d) Call for a recess or adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
7. Improper conduct at School Board meetings, including booing, hissing, clapping, shouting, cursing or disrespectful comments to School Board members, school district employees, school administrators, or other individuals shall not be tolerated; nor shall the Board chair tolerate other behavior that is considered disruptive or improper, including the use of placards or signs. Applause is acceptable only when an award is being presented.

8. Presenters shall confine their remarks to educationally relevant issues. Attacks on individuals and abusive comments shall not be allowed. Speakers who fail to follow this rule shall be ruled "out of order" by the Board Chair. Any speaker continuing with such remarks shall be required to relinquish the lectern.

9. If an individual continues to violate these rules at School Board meetings the Chair may issue a warning that continued violation will result in removal from the meeting. If the individual continues to violate rules after being warned the Chair shall order the individual removed from the meeting.

10. Workshop Meetings- A workshop meeting may be called by the Board Chair, the Superintendent or a majority of the Board members for the purpose of discussing matters which constitute the business of the school system. The Chair, in collaboration with the Superintendent, establishes the agenda for workshops. Each Board member shall be formally notified of such workshops sufficiently in advance of the session to enable all members to attend. The Board shall take no formal action at a workshop. The agenda and public notice requirements applicable for a workshop shall be the same as those for regular meetings. Unless otherwise allowed by the majority of the Board, the Board will not hear presentations from the public at workshop meetings.

11. If the Superintendent or a Board member wishes to propose the adoption of a new rule or the amendment or repeal of an existing rule, he/she shall have the proposed action placed on the agenda for a regular or special meeting in the manner prescribed by these policies.

12. Any School Board employee, citizen or agency may submit a rule proposal to the Superintendent's Office for consideration.

13. Scheduled Citizens Request.. see attached page.

b. Scheduled Citizens' Request

- 1) Any person or group desiring to address the School Board shall file with the Superintendent a written request to be placed on the agenda at least fourteen (14) days prior to a meeting. Such request shall contain the following:
 - a) Name and address of the person making the request.
 - b) The organization or group represented, if any.
 - c) Details of the content of the information to be presented. If written material is to be distributed, a copy of such material shall accompany the request, including a copy of any CD, DVD, A-V or Powerpoint presentation that will be presented to the Board.
 - d) The address provided by the requestor may be an email address, post office box or street address.
- 2) The Superintendent, or his designee, shall respond verbally or in writing to any person or group requesting placement on the agenda. If the agenda for the meeting is unduly long, the Superintendent may schedule the presentation request for the agenda of the next regular meeting. If a question should arise in regard to granting of a request, the Superintendent and the School Board Chairman shall confer and make a decision.
- 3) The Superintendent shall furnish an exact copy of the person or group's request to each School Board member in time to permit the member to study the matter prior to the School Board meeting.
- 4) The Superintendent ~~shall~~ may promptly investigate the subject matter of the request and ~~shall~~ may furnish each School Board member a written report of his/her findings and recommendation in time to allow the School Board members to review the matter prior to the School Board Meeting.
- 5) No ~~subject individual speaker~~ shall be allotted more than ~~thirty ten (30)~~ (10) minutes at any School Board meeting. The Superintendent and members of the School Board may ask questions of and request further explanation from the speaker. The time used by the Superintendent and School Board members for questions and explanations shall not be counted against the time allotted to the speaker pursuant to this policy. Ten (10) minutes shall be allocated to the proponent of the request, ten (10) minutes shall be allocated to an opponent, if any, and, the remaining ten (10) minutes shall be for questions by the Superintendent and the School Board.
- 6) Any person or representative of an organization or group which has not made prior arrangements as prescribed herein may be heard, at the discretion of the School Board, at the end of the regular agenda of a

School Board meeting, provided that the information in subsection (1) has been furnished to the Chairman in writing prior to or during the meeting.